

Nashua PTA Budget Meeting

January 20, 2015

In Attendance

Jen Walters
Jen Robert
Heather Stukey
Heidi Hiebert

Liana Shelley
Rhianna Elkins

Kelly Cowan
Jerilee Hendrich

The group reviewed the current budget and a spreadsheet of historical income and expense totals per budget line item.

Considering these changes to Income

- Book Fair, Donations and Labels have been historically consistent. Leave those line items the same.
- We would like to lower Fundraiser income. Fundraising always comes in lower than budget. Last time income was over \$10,000 was in 2009. Last two years there has been a few thousand left over on the expense side, so cuts seem appropriate to make this number realistic.
- Membership income is low this year. To be investigated before next meeting.
- We have not received any income from skating parties this year. Eliminate this item.
- Spirit wear and yearbooks have been doing better than predicted. Raise Spirit wear to \$750 and Yearbooks to \$1000. **Post Meeting Note: Rhianna left before we discussed this. She would feel more comfortable raising Spirit Wear to \$500.**
- Trash bags has not made budget for the past couple of years. But we still have inventory. Lower to \$500.

Considering these changes to Expenses

- Administrative includes MoneyMinder fee of \$159, plus 51 for supplies. Will \$51 be sufficient if we are no longer participating in Staples Rewards?
- Author Experience and Creative Arts (Assemblies) could both be cut. Author Experience to \$2500. Assemblies to \$2000. This is based on previous years and input from Mrs. Stukey. Creative Arts will be renamed to Assemblies to simplify the line item name. **Post Meeting Note: Per follow up conversation with Mrs. Stukey, Author Experience contact for next year will be the librarian. Assemblies contacts for next year will be Mrs. Cobb and Mrs. Stukey.**
- Bad debt covers bad checks and should remain the same.
- Bulletin board is not always spent, but it is only \$25 and we should have something for it. Leave the same.
- Carnival will need to be revisited in February.
- Need to discuss future of Cupstacking and KLC with Mrs. Stukey before setting amounts for these. **Post Meeting Note: Per follow up discussion with Mrs. Stukey, Cupstacking and KLC are uncertain for next year, but will be kept in the budget for now. Per follow up discussion with Eva Payne, only \$25 would be needed for Cupstacking next year.**
- Based on past data, lower Field Day to \$200 and Hospitality to \$65.
- Field Trips requires further discussion. 4th grade will not be going to Jefferson City. But there may still be a desire for a larger field trip for 4th and/or 5th grade. In previous years, not all grades went on field trips; this appears to be changing. **Post Meeting Note: Per follow up conversation with Mrs. Stukey, PTA will carry \$10 per student and eliminate the Jeff City line item. Expensive field trips will be posted to DonorsChoose.org.**
- Fifth Grade DARE is changing to 5th Grade Graduation. Change to \$200 based on past expenses.
- Expenses for Honor Roll/Youth Friends, President's Challenge and School Beautification are consistently right at their budgeted amounts. Leave them the same.
- NKC PTA Dues and RB Doolin Scholarship are set amounts paid to local council.
- Nurse will be rolled into Teacher/Specialty Teacher funds and will receive \$100 instead of \$75. Not sure why this was a separate line item.
- Principal's Day will be rolled into Staff Appreciation. Staff Appreciation will be the total of \$650. Not sure why this was a separate line item. Staff Appreciation chair should have one line item.
- There are no plans for Math Night to come back. Reading/Math Family Night changes to Reading Night and lowers to \$200.
- Trying to add line items for popcorn supplies, sunshine committee and PBS. **Post Meeting Note: Per follow up conversation with Mrs. Stukey, PBS will be covered by building budget.**